



REPLY FORM 回條

To: Computershare Hong Kong Investor Services Limited (The “HK Share Registrar”) 致：香港中央證券登記有限公司（「香港股份過戶登記處」）
17M Floor, Hopewell Centre 香港灣仔皇后大道東 183 號
183 Queen’s Road East, Wanchai, Hong Kong 合和中心 17M 樓

REMINDER 提示

As a non-registered shareholder ^(Note 1), if you wish to receive Actionable Corporate Communications ^(Note 1) of TOM Group Limited (the “Company”) (or other Corporate Communications ^(Note 1) as the Company may decide) by email, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares are held (collectively, the “Intermediary”) and provide your email address to your Intermediary. By providing your email address to your Intermediary for sending to the HK Share Registrar, you shall authorise the HK Share Registrar to send Actionable Corporate Communications of the Company (or other Corporate Communications as the Company may decide) to you using the email address so provided. It is your responsibility to provide an email address that is functional. If the email address provided is not functional, the Company will only be able to send the future Actionable Corporate Communications in printed form.

作為非登記股東^(附註1)，如閣下有意透過電郵收取 TOM 集團有限公司（「本公司」）可供採取行動之公司通訊^(附註1)（或本公司可能決定之其他公司通訊^(附註1)），閣下應聯絡代閣下持有股份之銀行、經紀、託管商、代理人或香港中央結算（代理人）有限公司（統稱「中介公司」），並向閣下之中介公司提供閣下的電郵地址。透過向閣下之中介公司提供閣下的電郵地址以供發送予香港股份過戶登記處，閣下將授權香港股份過戶登記處使用所提供之電郵地址向閣下發送本公司可供採取行動的公司通訊（或本公司可能決定之其他公司通訊）。閣下有責任提供有效之電郵地址。如所提供之電郵地址無效，本公司將只能以印刷本形式發送日後的可供採取行動之公司通訊。

You are NOT required to return this Reply Form if you do NOT wish to receive Corporate Communications in printed form.

如閣下不欲收取公司通訊印刷本，則毋須交回本回條。

I/We hereby request to receive Corporate Communications of the Company in printed form and confirm that this request will expire and cease to be valid one year after receipt, or such shorter period when the request is revoked in writing by me/us or by my/our subsequent written request.

本人/吾等現要求收取本公司之公司通訊印刷本，並確認該要求將於接獲日期一年後屆滿及失效，或於本人/吾等書面撤銷要求或被本人/吾等其後之書面要求取代的較短期間屆滿及失效。

(Please mark “✓” in the box below if applicable) ^(Note 2) (如適用，請在以下方格內劃上「✓」號) ^(附註2)

☐ Printed English version 英文印刷本 ☐ Printed Chinese version 中文印刷本 ☐ Printed English and Chinese versions 中、英文印刷本

Name(s) of Non-registered Shareholder(s) ^(Note 3):

非登記股東姓名^(附註3):

Signature(s) ^(Note 2):

簽名^(附註2):

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Contact telephone number:

聯絡電話號碼:

Date:

日期:

Notes 附註:

- This Reply Form should be read in conjunction with the notification letter to non-registered shareholders on New Arrangements on Dissemination of Corporate Communications sent by the Company dated 2 April 2025. **Non-registered Shareholder**, for the purpose of this Reply Form, means such person or company whose shares in the Company are held in the Central Clearing and Settlement System and who has notified the Company from time to time through the Hong Kong Securities Clearing Company Limited that such person or company wishes to receive the Corporate Communications of the Company. **Actionable Corporate Communications** refers to any Corporate Communications that seek instructions from securities holders of the Company on how they wish to exercise their rights or make an election as securities holders of the Company. **Corporate Communications** refers to any document issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to directors’ reports, annual accounts and auditor’s reports, interim reports, notices of meetings, listing documents, circulars and proxy forms.
本回條應與本公司於 2025 年 4 月 2 日向非登記股東發出之發佈公司通訊的新安排之通知信併一併閱讀。就本回條而言，**非登記股東**指其本公司股份存放於中央結算及交收系統，並透過香港中央結算有限公司不時向本公司發出通知，表示欲收取本公司之公司通訊的人士或公司。**可供採取行動之公司通訊**指任何涉及要求本公司證券持有人指示其擬如何行使其有關本公司證券持有人的權利或作出選擇之公司通訊。**公司通訊**指本公司刊發或將予刊發以供其任何證券持有人或投資大眾參照或採取行動之任何文件，其中包括但不限於：董事會報告、年度賬目連同核數師報告、中期報告、會議通告、上市文件、通訊及代表委任表格。
- Any Reply Form with no box marked (✓), with no signature or otherwise incorrectly completed will be void.
如在本回條未有在方格內劃上「✓」號，或未有簽署或在其他方面填寫不正確，則本回條將會作廢。
- Please complete all details clearly.
請清楚填寫所有資料。
- For the avoidance of doubt, the Company will not accept any other or additional instructions or requests given on this Reply Form.
為免存疑，在本回條上之任何其他或額外指示或要求，本公司將不予處理。

PERSONAL INFORMATION COLLECTION STATEMENT

收集個人資料聲明

- (i) “Personal Data” in this statement has the same meaning as “personal data” in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong (“PDPO”).
本聲明中所指之「個人資料」與香港法例第 486 章《個人資料（私隱）條例》（「《私隱條例》」）中「個人資料」的定義相同。
- (ii) The Personal Data provided in this Reply Form will be used in connection with, including but not limited to, the Company’s arrangements on dissemination of Corporate Communications and to liaise with the shareholder on other matters relating to their holdings in the Company. The supply of Personal Data to the Company is on a voluntary basis. However, the Company may not be able to process the shareholder’s instruction or request unless their Personal Data is provided to the Company.
於本回條所提供之個人資料將用於（包括但不限於）有關本公司發佈公司通訊的安排及就股東持有本公司證券有關之其他事宜上與股東聯絡。股東是自願向本公司提供個人資料。惟倘股東並無提供個人資料，本公司可能無法處理股東之指示或要求。
- (iii) Personal Data of the shareholders may be disclosed or transferred to the Share Registrars of the Company, their respective agents or contractors, or any other third party service providers of the Company for the purpose stated above or when it is a requirement to do so by law, and will be retained for such period as may be necessary for verification and record purposes of the Company.
本公司可就上述用途或按法例規定，將股東之個人資料披露予或轉交至本公司股份過戶登記處、彼等各自之代理或承包商或任何其他本公司的第三方服務供應商，並將將在適當期間保留該等個人資料作核實及記錄用途。
- (iv) A shareholder has the right to request access to and/or correction of their Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of their Personal Data should be in writing, (i) by mail to the Hong Kong Privacy Officer of the HK Share Registrar at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong, or (ii) by email to PrivacyOfficer@computershare.com.hk.
股東有權根據《私隱條例》之條文查閱及/或更正其個人資料。任何該等查閱及/或更正個人資料之要求均須以書面方式(i)透過郵遞向香港股份過戶登記處的香港隱私主任（地址為香港灣仔皇后大道東 183 號合和中心 17M 樓），或(ii)透過電郵至 PrivacyOfficer@computershare.com.hk 提出。

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited
香港中央證券登記有限公司
Freepost No. 簡便回郵號碼: 37
Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this Reply Form to us.

No postage is necessary if posted in Hong Kong.

當閣下寄回此回條時，請將郵寄標籤剪貼於信封上。
如在本港投寄，閣下無需支付郵費或貼上郵票。