



# 信基沙溪集團股份有限公司

## XINJI SHAXI GROUP CO., LTD

(Incorporated in the Cayman Islands with limited liability)  
(於開曼群島註冊成立的有限公司)  
(Stock Code 股份代號: 3603)

### NOTIFICATION LETTER 通知信函

29 April 2025

Dear Non-registered Holder,

**Xinji Shaxi Group Co., Ltd (the “Company”)**

**– Notification of publication of 2024 Annual Report, Circular & Proxy Form (“Current Corporate Communications”)**

The English and Chinese versions of the Company’s Current Corporate Communications are available on the Company’s website at [www.xjsx.net.cn](http://www.xjsx.net.cn) and the website of The Stock Exchange of Hong Kong Limited (the “**Stock Exchange**”) at [www.hkexnews.hk](http://www.hkexnews.hk) respectively (the “**Website Version**”). The Company strongly recommends you to access the Website Version of the Current Corporate Communications.

If you have difficulty in receiving email notification or gaining access to the Website Version of the Corporate Communications and would like to receive the Current Corporate Communications and all future Corporate Communications in printed form, please complete, sign the enclosed Request Form and return it to the Company’s branch share registrar in Hong Kong, Tricor Investor Services Limited (“**Branch Share Registrar**”) at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong by post using the provided prepaid mailing label (no stamp is needed if posted in Hong Kong) or by email to [3603-ecom@vistra.com](mailto:3603-ecom@vistra.com). The Company will upon request promptly send the Current Corporate Communications to you in printed form free of charge.

**As a Non-registered Holder, if you wish to receive Corporate Communications of the Company in electronic form, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares in the Company are held (collectively, the “Intermediaries”) and provide your email address to your Intermediaries. Please contact your intermediary / nominee for the detailed procedure. If the Company does not receive your functional email address from the Intermediaries, until such time that the functional email address is provided to the Intermediaries, you will be unable to receive any notices of publication of the Website Version of Corporate Communications (“Notice of Publication”) by email; and the Company would only be able to send you the Notice of Publication in printed form.**

Should you have any queries relating to any of the above matters, please call the Branch Share Registrar’s telephone hotline at (852) 2980 1333 during business hours from 9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding public holidays or send an email to [3603-ecom@vistra.com](mailto:3603-ecom@vistra.com).

By the order of the Board  
**Xinji Shaxi Group Co., Ltd**  
**Cheung Hon Chuen**  
Chairman

*Note: Corporate Communications include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors’ report, its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.*

各位非登記持有人：

信基沙溪集團股份有限公司（「本公司」）

— 刊發2024年年報、通函及代表委任表格（「本次企業通訊」）之發佈通知

本公司的本次公司通訊之中，英文版本已分別上載於本公司網站([www.xjsx.net.cn](http://www.xjsx.net.cn))及香港聯合交易所有限公司（「聯交所」）之網站([www.hkexnews.hk](http://www.hkexnews.hk))（「網站版本」）。本公司建議閣下閱覽本公司本次公司通訊的網站版本。

如閣下因任何理由無法以電子郵件方式收取或閱覽公司通訊的網站版本，及欲索取本次公司通訊及將來公司通訊的印刷本，請填妥及簽署隨附之申請表格，並以已預付郵費的郵寄標籤寄回本公司之香港股份過戶登記分處（「**股份過戶登記分處**」）卓佳證券登記有限公司（地址為香港夏慤道16號遠東金融中心17樓）（如在香港投寄毋須貼上郵票），或電郵至 [3603-ecom@vistra.com](mailto:3603-ecom@vistra.com)。本公司會因應閣下之要求立即寄上公司通訊的印刷本，費用全免。

作為非登記股東，如閣下欲以電子方式收取本公司的公司通訊，閣下應聯絡代閣下持有股份的銀行、經紀、託管商、代理人或香港中央結算（代理人）有限公司（統稱「**中介公司**」），並向閣下的中介公司提供閣下的電子郵件地址。請聯絡閣下的中介人公司/代理人以了解詳細程序。如果本公司沒有從中介公司收到閣下的有效電子郵件地址，直至中介公司收到閣下有效的電子郵件地址前，閣下將無法透過電子郵件方式收到公司通訊網站版本的登載通知（「**登載通知**」），而本公司只能發送登載通知之印刷本予閣下。

如閣下對本函內容有任何疑問，請致電股份過戶登記分處電話熱線(852) 2980 1333，辦公時間為星期一至五（公眾假期除外）上午9時正至下午6時正，或電郵至 [3603-ecom@vistra.com](mailto:3603-ecom@vistra.com)。

承董事會命  
信基沙溪集團股份有限公司  
主席  
張漢泉

2025年4月29日

附註：公司通訊包括本公司發佈或將予發佈以供其任何證券持有人或投資大眾參照或採取行動的任何文件，其中包括但不限於 (a) 董事會報告、公司年度帳目連同核數師報告以及（如適用）財務摘要報告；(b) 中期報告及（如適用）中期摘要報告；(c) 會議通告；(d) 上市文件；(e) 通函；及 (f) 代表委任表格。

Non-registered Holder’s information (English name and Address):  
非登記持有人資料（英文姓名及地址）：

REQUEST FORM 申請表格

To: **Xinji Shaxi Group Co., Ltd**  
**(Stock Code: 3603) (the “Company”)**  
c/o Tricor Investor Services Limited  
17/F, Far East Finance Centre  
16 Harcourt Road, Hong Kong

致: **信基沙溪集团股份有限公司**  
**(股份代號: 3603) (「本公司」)**  
經卓佳證券登記有限公司  
香港夏慤道16號  
遠東金融中心17樓

REMINDER 提示

As a non-registered holder, if you wish to receive Corporate Communications<sup>(1)</sup> pursuant to the Listing Rules, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares are held (collectively, the “Intermediaries”) and provide your email address to your Intermediaries.  
作為非登記持有人，如有意根據《上市規則》收取公司通訊<sup>(1)</sup>，閣下應聯絡代 閣下持有股份的銀行、經紀、託管商、代理人或香港中央結算（代理人）有限公司（統稱「中介機構」），並向 閣下的中介機構提供 閣下的電子郵件地址。

I/We would like to receive the current and future Corporate Communications<sup>(1)</sup> in printed copy of the Company.  
本人／吾等要求索取本公司本次及今後刊發之公司通訊<sup>(1)</sup>之印刷本。

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
簽署： \_\_\_\_\_ 日期： \_\_\_\_\_

Name: \_\_\_\_\_ Contact Phone Number: \_\_\_\_\_  
姓名： \_\_\_\_\_（English 英文）聯絡電話： \_\_\_\_\_

(in block letters 請以正楷填)

Postal Address: \_\_\_\_\_  
郵寄地址： \_\_\_\_\_

Notes 附註：

1. “Corporate Communications” include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors’ report, its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.  
「公司通訊」包括本公司發佈或將予發佈以供其任何證券持有人或投資大眾參照或採取行動的任何文件，其中包括但不限於 (a) 董事會報告、公司年度帳目連同核數師報告以及（如適用）財務摘要報告；(b) 中期報告及（如適用）中期摘要報告；(c) 會議通告；(d) 上市文件；(e) 通函；及 (f) 代表委任表格。

2. By completing and returning this Request Form to request for the printed copy of the current Corporate Communications, you have expressly indicated that you prefer to receive all future Corporate Communications of the Company in printed copy.  
當 閣下填寫及寄回此申請表格以索取刊發之本公司通訊印刷本後，即表示 閣下確認擬收取本公司日後刊發的所有公司通訊的印刷本。

3. This request will be valid until expired on the last date of each financial year or unless being revoked or superseded (whichever is earlier). Further request in writing will be required if Shareholder prefers to continue receiving printed copy of future Corporate Communications.  
此請求將一直有效，直到每個財政年度的最後一天到期為止，除非被撤銷或取代（以較早者為準）。如果股東希望繼續收到日後的公司通訊的印刷本，則需要做進一步書面請求。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

“Personal Data” in this statement has the same meaning as “personal data” defined in the Personal Data (Privacy) Ordinance, Cap. 486 (the “PDPO”), which may include but not limited to your name, contact telephone number, email address and mailing address.  
Your supply of Personal Data is on a voluntary basis for the purpose of receiving Corporate Communications in the manner chosen. Your Personal Data will be retained for such period as may be necessary for our verification and record purposes.  
You have the right to request access to and/or to correct the respective Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of the Personal Data should be in writing by either of the following means:  
本聲明中所指的「個人資料」具有香港法例第 486 章《個人資料（私隱）條例》（「《私隱條例》」）中「個人資料」的涵義，包括但不限於， 閣下的名稱，聯絡電話號碼，電子郵件箱地址和郵寄地址。  
閣下是自願向本公司提供 閣下個人資料，以便以 閣下所選之方式接收公司通訊。 閣下的個人資料將在適當期間保留作核實及記錄用途。  
閣下有權根據《私隱條例》的條文要求查閱及／或修改 閣下的個人資料。任何該等要求均須以書面方式提出。

By mail to: Data Privacy Officer  
Tricor Investor Services Limited  
17/F, Far East Finance Centre  
16 Harcourt Road, Hong Kong

By email to: [is-enquiries@vistra.com](mailto:is-enquiries@vistra.com)

經郵寄: 個人資料私隱主任  
卓佳證券登記有限公司  
香港夏慤道 16 號  
遠東金融中心 17 樓

經電郵: [is-enquiries@vistra.com](mailto:is-enquiries@vistra.com)

Please cut the mailing label and stick it on an envelope to return this Request Form to us.  
**No postage is necessary if posted in Hong Kong.**  
當 閣下寄回本申請表格時，請將郵寄標籤剪貼於信封上。  
如在本港投寄， 閣下無需支付郵費或貼上郵票。

Mailing Label 郵寄標籤

Tricor Investor Services Limited  
卓佳證券登記有限公司  
Xinji Shaxi Group Co., Ltd  
信基沙溪集团股份有限公司 (3603)  
Freepost No. 簡便回郵號碼: 10 GPO  
Hong Kong 香港