



Alpha Professional Holdings Limited

阿爾法企業控股有限公司*

(Incorporated in Bermuda with limited liability)

(於百慕達註冊成立的有限公司)

(Stock Code 股份代號: 948)

NOTIFICATION LETTER 通知信函

23 December 2024

Dear Registered Shareholder(s),

Notification of Publication of 2024 Interim Report (the “Current Corporate Communication”)

We, Alpha Professional Holdings Limited (the “Company”), hereby notify you that the Current Corporate Communication is available in printed English and Chinese versions. It is also available in electronic version on the Company’s website at www.hk-alpha.com (the “Company’s Website”) and the website of The Stock Exchange of Hong Kong Limited at www.hkexnews.hk.

If you (i) have elected (or deemed to have elected) to read the Corporate Communications^(Note) published on the Company’s Website in lieu of receiving printed version(s), and, for any reason have difficulty in receiving or gaining access to the Current Corporate Communication, would like to receive printed version(s) of the Current Corporate Communication, or (ii) wish to change your choice of language or means of receipt of all future Corporate Communications, please complete and sign the change request form printed overleaf (the “Change Request Form”) and return it by hand or by post (postage pre-paid if delivered in Hong Kong by using the mailing label at the bottom of the Change Request Form), to the Company c/o the share registrar of the Company, Tricor Investor Services Limited (the “Share Registrar”), at 17/F., Far East Finance Centre, 16 Harcourt Road, Hong Kong, or by sending an email for the purpose to alpha-ecom@hk.tricorglobal.com. The printed version(s) of the Current Corporate Communication will be sent to you promptly free of charge upon receipt of your request.

You may at any time by reasonable written notice change your choice of language or means of receipt of the Corporate Communications, by completing Part B of the Change Request Form and returning it to the Share Registrar by hand or by post, or by sending an email to alpha-ecom@hk.tricorglobal.com for the change. The Change Request Form may also be downloaded from the Company’s Website.

Should you have any queries in relation to this letter, please contact the Share Registrar’s Customer Service Hotline at (852) 2980 1333 between 9:00 a.m. and 5:00 p.m., Monday to Friday (excluding Hong Kong public holidays).

Yours faithfully,
For and on behalf of
Alpha Professional Holdings Limited
Chan Chun Hong
Company Secretary

Note: Corporate Communications include annual/interim reports, notices, circulars, forms of proxy, or other publications of the Company (including any “Corporate Communication” as defined in the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited).

* For identification purpose only

各登記股東：

二零二四年中期報告（「本公司通訊」）之刊發通知

謹此通知，Alpha Professional Holdings Limited 阿爾法企業控股有限公司*（「本公司」）之本次公司通訊備有英文及中文印刷版本，亦同時備有登載於本公司的網站www.hk-alpha.com（「本公司網站」）及香港聯合交易所有限公司的網站www.hkexnews.hk的電子版本。

若閣下(i)已選擇（或被視為已選擇）於本公司網站閱覽公司通訊^(附註)以代替印刷版本，倘因任何原因在收取或取覽本次公司通訊上出現困難，而擬收取本次公司通訊的印刷版本，或(ii)擬更改日後所有公司通訊之語言版本或收取方式的選擇，請填妥及簽署本函背頁之變更申請表格（「變更申請表格」），經人手送遞或以郵寄方式（如在香港投寄，可使用變更申請表格底部隨附之郵寄標籤，郵費已預付）送回本公司（經本公司之股份過戶登記處卓佳證券登記有限公司（「股份過戶登記處」），其地址為香港夏慤道16號遠東金融中心17樓），或將有關要求以電郵發送至alpha-ecom@hk.tricorglobal.com，本次公司通訊之印刷版本將按閣下要求免費發送予閣下。

閣下如欲更改收取公司通訊之語言版本或收取方式的選擇，閣下可隨時以適當書面通知作出變更要求，請填寫變更申請表格之乙部，然後將變更申請表格經人手送遞或以郵寄方式送回股份過戶登記處，或以電郵發送至alpha-ecom@hk.tricorglobal.com。變更申請表格亦可在本公司網站內下載。

倘閣下對本函有任何疑問，請於星期一至星期五（香港公眾假期除外）上午九時至下午五時，致電股份過戶登記處客戶服務熱線(852) 2980 1333查詢。

代表
Alpha Professional Holdings Limited
阿爾法企業控股有限公司*
公司秘書
陳振康
謹啟

二零二四年十二月二十三日

附註：公司通訊包括本公司的周年／中期報告、通告、通函、代表委任表格或其他刊物（包括任何《香港聯合交易所有限公司證券上市規則》內所指的「公司通訊」）。

* 僅供識別

CHANGE REQUEST FORM 變更申請表格

To: Alpha Professional Holdings Limited
(Stock Code: 948)
c/o Tricor Investor Services Limited
17/F., Far East Finance Centre,
16 Harcourt Road, Hong Kong

致： **Alpha Professional Holdings Limited 阿爾法企業控股有限公司***
(股份代號：948)
經卓佳證券登記有限公司
香港夏愨道16號
遠東金融中心17樓

Part A I/We have elected (or am/are deemed to have elected) to receive the Current Corporate Communication in electronic form on the Company's Website. I/We would like to request:
 甲部 本人／吾等已選擇（或被視為已選擇）收取於本公司網站登載的本次公司通訊電子版本。本人／吾等現擬索取：(Please mark a "✓" in the following box 請在下列空格內劃上「✓」號)

☐ a printed version of the Current Corporate Communication.
本次公司通訊之印刷版本。

Part B I/We would like to change the choice of language or means of receipt of all future Corporate Communications^(Note 5) in the manner as indicated below:
乙部 本人 / 吾等現擬更改選擇日後所有公司通訊^(附註5)之語言版本或收取途徑如下:
(Please mark a “✓” in ONLY ONE of the following boxes 請僅在下列其中一個空格內劃上「✓」號)

☐ to read all future Corporate Communications published on the Company's Website at www.hk-alpha.com in lieu of receiving printed versions, and to receive notifications of the publication of the Corporate Communications on the Company's Website by email to my/our following email address; OR

於本公司網站www.hk-alpha.com閱覽日後所有公司通訊，以代替收取印刷版本，並以電郵方式發送至本人／吾等以下之電郵地址收取關於已在本公司網站發佈之公司通訊通知；或

[illegible]

(The Company will send to the email address provided above (if any) a notification of the availability of each Corporation Communications on the Company's Website. If the Company does not possess the email address of a shareholder or the email address provided is not functional, the Company will send to such shareholder by post (i) a notification letter for the publication of Corporate Communication(s) on the Company's Website; and (ii) the Actionable Corporate Communications^(Note 6) in printed form together with a request form for soliciting the shareholder's functional email address to facilitate electronic dissemination of Actionable Corporate Communications in the future.)

(每次本公司網站登載公司通訊時，本公司將發送電郵通知至以上提供的電郵地址(如有)。如果本公司沒有獲取股東的電郵地址或其提供的電郵地址無效，本公司將以印刷本形式向其發送(i)公司通訊網站版本的登載通知；及(ii)可供採取行動的公司通訊(附錄B)，連同一份索取股東有效電郵地址的表格，以便將來以電子通訊方式發送可供採取行動的公司通訊。)

☐ to receive printed English version of all future Corporate Communications only; OR
僅收取日後所有公司通訊之英文印刷版本；或

☐ to receive printed Chinese version of all future Corporate Communications only; OR
僅收取日後所有公司通訊之中文印刷版本；或

☐ to receive both printed English and Chinese versions of all future Corporate Communications.
同時收取日後所有公司通訊之英文及中文印刷版本。

Signature
簽署

Contact Telephone Number
聯絡電話號碼Date
日期

Notes 附註：

1. Please complete all your details clearly.
請 閣下清楚填妥所有資料。
2. If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign this Change Request Form in order for it to be valid.
如屬聯名股東，則本變更申請表格須由該名於本公司股東名冊上就聯名持有股份其姓名位列首位的股東簽署，方為有效。
3. Any Change Request Form with more than one box marked “✓” in Part B, with no box marked “✓” in both Part A and Part B, with no signature or otherwise incorrectly completed will be void.
如在本變更申請表格乙部超過一個空格劃上「✓」，或在甲部或乙部均未有任何空格劃上「✓」，或未有簽署，或填寫不正確，則本變更申請表格將會作廢。
4. For the avoidance of doubt, we do not accept any special instructions written on this Change Request Form.
為免存疑，任何在本變更申請表格上額外書寫指示，本公司將不予處理。
5. Corporate Communications include annual/interim reports, notices, circulars, forms of proxy, or other publications of the Company (including any “Corporate Communication” as defined in the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited).
公司通訊包括本公司的周年／中期報告、通告、通函、代表委任表格或其他刊物（包括任何《香港聯合交易所有限公司證券上市規則》內所指的「公司通訊」）。
6. Actionable Corporate Communications refer to any corporate communications that seek instructions from the shareholders on how they wish to exercise their rights or make elections as the Company’s shareholders.
可供採取行動的公司通訊是指任何涉及要求本公司股東指示其擬如何行使其作為本公司股東的權利或作出選擇的公司通訊。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

1. "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Cap. 486 ("PDPO"), which may include your name, address and contact telephone number.
「個人資料」在該聲明具有與《個人資料(私隱)條例》(第四百八十六條)的「個人資料」相同的含義，當中可能包括閣下的姓名、地址及聯絡電話號碼。
2. Your supply of the Personal Data to the Company and/or the Share Registrar is on a voluntary basis. Failure to provide sufficient information may result in the Company not being able to process your instructions and/or requests as stated in this Change Request Form.
閣下提供個人資料予本公司及／或股份過戶登記處提供上述個人資料。倘若閣下未能提供足夠資料，本公司可能無法處理閣下在本變更申請表格上所述的指示及／或申請。
3. Your Personal Data collected in this Change Request Form may be disclosed or transferred by the Company to its subsidiaries, the Share Registrar, and/or other companies or bodies for any of the stated purposes, and retained for such period as may be necessary for our record and verification purposes.
本公司可就任何所說明的用途，將閣下的個人資料披露或轉移予本公司的附屬公司、股份過戶登記處、及／或其他公司或團體，並將於適當期間保存該等個人資料作記錄及查證用途。
4. You have the right to request access to and/or correction of the respective Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of the Personal Data should be in writing and sent by post to the Share Registrar, Tricor Investor Services Limited, at 17/F., Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to enquiries@hk.tricorglobal.com.
閣下有權根據《私隱條例》，查閱及／或更正有關的個人資料。任何有關查閱及／或更正個人資料的要求均須以書面方式提出並郵寄至股份過戶登記處卓佳證券登記有限公司，地址為香港德輔道中16號遠東金融中心17樓；或電郵至 enquiries@hk.tricorglobal.com。

* For identification purpose only 僅供識別

*Please cut and stick the mailing label on the envelope
when returning this Change Request Form to us.*

No postage stamp is required for local mailing

當寄回此變更申請表格時，請將郵寄標籤剪貼於信封上。

如在本港投寄，毋須貼上郵票

MAILING LABEL 郵寄標籤

Tricor Investor Services Limited
卓佳證券登記有限公司
Freepost No. 簡便回郵號碼: 10 GPO
Hong Kong 香港
Alpha Professional Holdings Limited (948)